

2026 ATPE House of Delegates Standing Rules



Order of Business

1. The order of business may be suspended by a two-thirds vote of the delegates present and voting.
2. If the order of business is unfinished at the hour of recess, it shall be resumed at the point where recess was taken. If time permits, the order of business for the day may be advanced to make use of the time available. The chair shall determine if the order of business may be advanced, and such advancing of the order of business shall not be considered as a suspension of the order of business.
3. Unless expressly prohibited by the ATPE Election Rules, certified voting delegates may distribute materials to other delegates through email, and delegates or ATPE members may distribute materials throughout the convention center or hotel where the House of Delegates is meeting. The materials distributed must include the name, local unit, and region of the person(s) responsible for authoring the materials. The content of the materials must be an item of business of the House of Delegates.

Members and Debate

4. All voting members who have been properly certified to the House of Delegates shall wear the proper identification badges/lanyards provided by ATPE at all times during the House of Delegates meeting.
5. Only certified voting delegates who are participating in the annual meeting of the House of Delegates may present motions, participate in debate, and vote during the meeting.
6. No delegate may speak to the House of Delegates without first being recognized by the chair. Any delegate wishing to present a motion or speak to the House of Delegates must request the floor by proceeding to a House of Delegates floor microphone and addressing the chair. Once recognized by the chair and assigned the floor, the delegate shall state their name, local unit (if applicable), and region and indicate whether speaking individually or on behalf of a group.
7. Delegates are prohibited from using overhead projector, PowerPoint, digital methods of sharing documents, or other visual aids while speaking to the House of Delegates unless expressly authorized by the chair.
8. All speeches shall be limited to three minutes, excluding nomination and acceptance speeches.
9. After two speakers have spoken on the same side of an issue, with no one expressing a desire to speak to the opposing view, the chair will proceed to a vote.
10. No delegate may address the House of Delegates a second time on the same question until all who wish to speak have done so.
11. Violations of the standing rules for debate may constitute grounds, at the discretion of the chair, for a delegate's immediate removal from the House of Delegates.

Motions

12. All main motions, including resolutions and proposed amendments to the ATPE Legislative Program, shall be made and seconded in writing using a motion form provided by ATPE and must contain the signatures of the certified voting delegates making and seconding the motion.
13. Main motions and any items of new business submitted for consideration by the House of Delegates are subject to additional prefiling procedures and deadlines approved by the Board of Directors and disseminated to all certified voting delegates at least two weeks prior to the House of Delegates meeting. If the Board of Directors has adopted procedures requiring certain motions to be prefiled, any motions not adhering to those procedures may be considered out of order during the House of Delegates meeting.
14. The chair may recognize delegates to present incidental, subsidiary, and privileged motions that have not been prefiled, including but not limited to a motion to amend a main motion or resolution that is pending on the floor, a motion to reconsider a vote, a motion to recess or adjourn, the previous question, a point of order, and a request for information.
15. A motion to reconsider a vote taken by the House of Delegates may be presented only by a delegate who voted on the prevailing side and shall require a majority vote of the delegates present and voting.

Elections and Voting

16. State officer elections shall be conducted in accordance with the ATPE Election Rules and voting procedures approved by the Board of Directors. Final vote tabulations indicating the number of votes each candidate received will not be announced to the House of Delegates but will be included in the official minutes of the House of Delegates. If requested, a candidate may receive the count for the office being sought.
17. If there are more than two candidates for an office and no candidate receives a majority of the votes cast in the first ballot, there shall be a runoff between the two candidates who receive the most votes in the ballot. A runoff election for state office shall begin no earlier than 15 minutes after the need for a runoff election has been announced to the House of Delegates.

Rules

18. Any rules provided herein may be suspended by a two-thirds vote of the members present and voting, unless such rule is found in the bylaws.
19. *Robert's Rules of Order Newly Revised* shall govern the proceedings of the House of Delegates. However, if *Robert's Rules of Order Newly Revised* conflicts with the ATPE Bylaws or these Standing Rules, these last two documents supersede.